

**VILLAGE OF INDIAN HEAD PARK, ILLINOIS  
201 Acacia Drive  
Indian Head Park, Illinois 60525**

**BOARD OF TRUSTEES  
OPEN SESSION MINUTES**

**June 9, 2016**

***“Pursuant to 5 ILCS 120/2.06(3) minutes of the public meetings shall include, but need not be limited to a general description of all matters proposed, discussed, or decided and a record of the votes taken.”***

**CALL TO ORDER:** Mayor Tom Hinshaw

The regular meeting of the Village of Indian Head Park Board of Trustees was held on Thursday, June 9, 2016 at the Municipal Facility, 201 Acacia Drive and was convened at 7:30 p.m. by Mayor Hinshaw.

**ROLL CALL:** Laurie Scheer, Village Clerk

**PRESENT (and constituting a quorum):**

Trustee Wittenberg  
Trustee Farrell Mayer  
Trustee Metz  
Trustee O’Laughlin  
Trustee Lopez  
Trustee Mann

**ABSENT:**

**ALSO PRESENT:**

John DuRocher, Village Administrator  
Maureen Garcia, Treasurer  
Patrick Brankin, Counsel, Schain, Banks, Kenny & Schwartz  
Robert Cervenka, Police Chief  
Edward Santen, Public Works Superintendent

**RESIDENTS – 2**

**PLEDGE OF ALLEGIANCE** recited

**MAYOR'S REPORT:**

Vehicle stickers are on sale.

**MOTION TO APPROVE MAY 12, 2016 MINUTES AS PRESENTED** moved by Trustee O'Laughlin , seconded by Trustee Wittenberg, Motion carried by roll call vote (6-0-0). Trustees Lopez, Mann, O'Laughlin, Wittenberg, Metz and Farrell-Mayer voted yes.

**MOTION TO APPROVE PAYABLES FOR THE PERIOD ENDING MAY 31, 2016 IN THE AMOUNT OF \$405,416.25** moved by Trustee Metz and seconded by Trustee O'Laughlin. Motion carried by roll call vote (6-0-0). Trustees Lopez, Mann, O'Laughlin, Wittenberg, Metz and Farrell-Mayer voted yes.

**MOTION TO APPROVE FINANCIAL REPORT FOR MONTH ENDING APRIL 30, 2016 AS PRESENTED.** Trustee Metz and seconded by Trustee Farrell-Mayer. Motion carried by roll call vote (6-0-0). Trustees Lopez, Mann, O'Laughlin, Wittenberg, Metz and Farrell-Mayer voted yes.

**PRELIMINARY BUDGET REPORT FOR THE FISCAL YEAR ENDING 04/30/2016.** Trustee Metz highlighted a few points of the preliminary budget. This document can be found online.

**AUDIENCE COMMENTS:** None

**NEW BUSINESS AGENDA ITEMS:**

**A. MOTION TO APPROVE TASK ORDER 16-05 IN AN AMOUNT NOT TO EXCEED \$14,600 AS PRESENTED BY THE VILLAGE ENGINEER** moved by Trustee Mann, seconded by Trustee Wittenberg. Motion carried by roll call vote (6-0-0). Trustees Lopez, Mann, O'Laughlin, Wittenberg, Metz and Farrell-Mayer voted yes.

**B. MOTION TO APPROVE ORDINANCE 2016-12 THE PREVAILING WAGE ORDINANCE** moved by Trustee Metz, seconded by Trustee Lopez. This Ordinance is required by Statute. Motion carried by voice vote (6-0-0). Trustees Lopez, Mann, O'Laughlin, Wittenberg, Metz and Farrell-Mayer voted yes.

**C. MOTION TO HIRE ALBERT DESTAFANO AS A POLICE OFFICER BASED ON HIS MEETING ALL QUALIFICATIONS OF THE FIRE AND POLICE COMMISSION WITH A START DATE OF JULY 11, 2016** moved by Trustee Wittenberg, seconded by Trustee O'Laughlin. Motion carried by roll call vote (6-

0-0). Trustees Lopez, Mann, O'Laughlin, Wittenberg, Metz and Farrell-Mayer voted yes.

**D. RESOLUTION HONORING AND THANKING SERGEANT LEUSER FOR HIS SERVICES AS INTERIM CHIEF OF POLICE** moved by Trustee Wittenberg, seconded by Trustee O'Laughlin. Trustee Wittenberg thanked Sergeant Leuser for his time, effort and dedication to the Village to perform the duty of Interim Chief of Police. Thank you Sergeant Leuser. The Village appreciates all you have undertaken. Motion carried by roll call vote (6-0-0). Trustees Lopez, Mann, O'Laughlin, Wittenberg, Metz and Farrell-Mayer voted yes.

**AUDIENCE COMMENTS:** None

**REPORTS:**

**A. TRUSTEES**

Trustee Farrell-Mayer *Communications/Planning & Zoning* – The Planning Zoning meeting will be held on July 5<sup>th</sup> to discuss the Text Amendment.

Trustee Metz – *Finance/Economic Development* – No report.

Trustee Wittenberg *Police Department/911//Economic Development/Planning & Zoning*— No report.

Trustee O'Laughlin *Parks and Recreation/Finance/Police/911* – No report.

Trustee Mann *Public Works* – No report

Trustee Lopez – *Special Projects/Communications* – The implementation of the new website has been delayed to update the current website. Our current website needs to have the content updated. July 1<sup>st</sup> is the content deadline. Targeted go live date is September 23<sup>rd</sup>. The mobile app will be live 6 weeks later. Citizens Law Enforcement Resource Center will be a new area. School section demographic data and information/data for businesses and a Public Works section will be new arewas also. Indian Head Park logo update.

**B. VILLAGE CLERK:** *Laurie Scheer - No Report*

**C. TREASURER'S REPORT:** *Maureen Garcia - No Report*

**D. ATTORNEY REPORT:** *Patrick Brankin No Report*

**E. ADMINISTRATOR REPORT:** *Mr. DuRocher -*

- a. The water meter replacement program will begin in the next few weeks. There about 20 households that have volunteered to be part of the test group. The installers from Calumet City Plumbing will be issued credentials from the Village that they will be wearing during the installation phases.
- b. Heritage Center and Arrowhead Point – a non-binding referendum was passed by the residents regarding selling the Heritage Center. We will get three (3) quotes from appraisers prior to having a formal appraisal done on the two properties.

**STAFF REPORTS:**

- A. Ed Santen *Public Works* – Water main break update.
- B. Robert Cervenka *Chief of Police* – No report.

**AUDIENCE COMMENTS:**

- A. **Motion to Close Open Session and Enter into Closed Session Pursuant to Illinois Statutes to Discuss the Sale or lease of real estate owned by the Village of Indian Head Park per 5 ILCS 120 Section 2(C)(6); for the Purposes of Discussing Specific Pending Litigation per 5 ILCS 120 Section 2(c)(11); and for the Review of Closed Session Minutes per ILCS 120 Section 2(C)(21) at 8:33 p.m.** moved by Trustee Mann, seconded by Trustee Farrell-Mayer. Motion carried by roll call vote (6-0-0). Trustees Lopez, Mann, O'Laughlin, Wittenberg, Metz and Farrell-Mayer voted yes.

**Return to Open Session Roll Call at 9:19 p.m.**

**Present:**

Trustee Wittenberg  
Trustee O'Laughlin  
Trustee Metz  
Trustee Lopez  
Trustee Mann  
Trustee Farrell Mayer

**Motion to Adjourn the Regular Meeting at 9:21p.m.** moved by Trustee Farrell Mayer, seconded by Trustee Wittenberg. Motion carried by voice vote (6-0-0). Trustees Farrell Mayer, Metz, Wittenberg, O'Laughlin, Mann and Lopez voted yes.

Submitted by Laurie Scheer, Village Clerk